



YOUR BUSINESS. YOUR INBOX. YOUR NEXT STEP.

Professional email. A team to turn to.

Choose your email plan with confidence. Know what is included, what happens next, and where to find help as your business grows.



LET THE NEXT CONVERSATION BEGIN.

hello@yourbusiness.com

Support does not end at checkout.

Questions about your plan, account or next steps? Start with ID360.

Need hands-on setup or ongoing administration? We can discuss the right service for your team.

PLANS 02 APPS 03 SETUP 05 SUPPORT 06



One business. The right email plan.

Start with the way your team works. These are ID360 prices in USD before tax, per person for Microsoft 365 or per mailbox for business email.

WORK IN YOUR BROWSER

Business Basic

Microsoft 365 with Teams

\$12.99

per person / month

\$120 paid yearly
\$10.00/month equivalent

Save \$35.88 / year
about 23%

Email, shared files and meetings.

WORK ON YOUR DESKTOP

Business Standard

Microsoft 365 with Teams

\$24.99

per person / month

\$240 paid yearly
\$20.00/month equivalent

Save \$59.88 / year
about 20%

Everything in Basic, plus desktop Office.

MANAGE DEVICES & ACCESS

Business Premium

Microsoft 365 with Teams

\$39.99

per person / month

\$384 paid yearly
\$32.00/month equivalent

Save \$95.88 / year
about 20%

Everything in Standard, plus security tools.

Annual savings compare one upfront annual payment with 12 current monthly payments for the same plan. Annual means a 12-month commitment, paid in full. Monthly means a one-month commitment.

Standalone business email - 5 GB

\$4.99 / mailbox / month

Or \$59.88 paid yearly

Use your own domain, wherever your website is hosted. No ID360 website hosting required. Annual billing equals twelve monthly payments; domain verification applies.

Microsoft apps are included with Microsoft plans. Website hosting and domain registration are separate.

More than an inbox. Tools for the work around it.

Microsoft 365 brings email, documents, meetings and files together. The plans shown here include Teams. One license is needed for each person.



Outlook + Exchange

Email and calendars



Word

Documents



Excel

Spreadsheets



PowerPoint

Presentations



Teams

Chat and meetings



OneDrive

Personal work files



SharePoint

Shared team files



OneNote

Notes and ideas

WHAT YOUR TEAM GETS	Basic	Standard	Premium
Email at your domain	Included	Included	Included
Web + mobile Office apps	Included	Included	Included
Desktop Office apps	Not included	Included	Included
OneDrive file storage / person	1 TB	1 TB	1 TB
Teams chat + meetings	Included	Included	Included
Bookings, Planner + Forms	Core features	Core features	Core features
Loop workspaces + Clipchamp	Not included	Included	Included
Intune device management	Not included	Not included	Included
Entra ID P1 access controls	Not included	Not included	Included
Defender for Business + Office P1	Not included	Not included	Included

Basic provides web and mobile Office access. Standard and Premium license desktop Office on up to 5 PCs or Macs, 5 tablets and 5 phones per person. Features depend on device, app and administrator settings. Advanced Planner and paid Copilot are separate.



Stronger tools. A plan for using them.

Business Premium adds controls for your people, devices and information. The license provides tools; your administrator still needs to configure them.



Manage work devices

Intune helps an administrator apply device and app policies, such as requiring a screen lock or protecting work data.



Control who gets access

Entra ID P1 supports access rules for company resources. Plan sign-in policies and recovery access before rollout.



Protect devices and email

Defender for Business adds device protection. Defender for Office 365 Plan 1 helps check risky email links and attachments.

WANT SOMEONE TO HANDLE THE ADMIN?

Choose the help that fits your team.

We can discuss setup, migration, security configuration and ongoing Microsoft management. Tell us who needs help and what you want handled. We agree on the work and price before a separate service begins.

[Ask about ongoing management](#)

Paid Copilot, advanced security add-ons and managed monitoring are not bundled with these email plans.



From choosing a plan to sending your first hello.

Your ID360 account keeps your order and setup steps together. Review saved business details, add the people who need email and follow the required approvals.

New to Microsoft 365 for work?

Choose a new Microsoft business account. You will choose a name ending in .onmicrosoft.com for the organization. Your customer-facing email can still use your own domain.

Already use Microsoft 365 at work?

Use your existing organization. Ask the person who manages Microsoft 365 to confirm its .onmicrosoft.com name and approve the connection. A personal Outlook.com or Hotmail account is different.

01

Choose once.

Select your plan, people and billing term. Continue from your cart or use Buy now.

02

Add your business and people.

Review your contact details, domain and email addresses. Microsoft checkout supports a row per person or bulk paste, and saves unfinished details to your account.

03

Review approvals and payment.

The account owner reviews the Microsoft agreement and any required access. Check the full amount and renewal term before paying.

04

Finish activation and domain setup.

Follow the status and instructions in your account. Payment alone does not mean email is ready. Verify sign-in and sending/receiving after setup.

Moving existing email? Plan the migration before changing mail records or canceling your old provider.



Your inbox is ongoing. Your support should be, too.

You have a place to ask questions before you buy, while you get started and when your needs change. Come back to the same ID360 team.

BEFORE YOU BUY

Make the choice clearer.

Ask about plan differences, the apps your team needs and existing email.

AS YOU GET STARTED

Know your next step.

Get help finding your order, understanding setup steps or reaching the right guide.

AS YOUR BUSINESS GROWS

Keep moving forward.

Ask about adding people, billing questions or arranging more hands-on help.

YOUR DIRECT LINE TO ID360

support@impressionsdirect360.com

+1 (314) 339-4936

Monday-Friday, 9:00 AM-6:00 PM Central

General email support is best effort during business hours.

Keep your question in one conversation.

Use our support form to get a request reference. Include your order or service, what you tried, and the exact error. Reply in the same conversation so the team has the context.

[Open a support request](#)

Do not send passwords, one-time codes or full card numbers. Hands-on work and managed-service response targets require a separate agreed service.



Clear next steps. No guesswork.

Come back to this page when you need your plan, your account or a person to help. Current checkout prices and terms take precedence over this dated guide.

Can I keep my domain?

Yes. Business Email 5 GB and Microsoft 365 can use a domain held elsewhere after ownership and mail DNS setup. These email plans do not require ID360 website hosting or a domain transfer.

What does annual billing save?

For one Business Basic user, 12 monthly payments total \$155.88. Annual billing is \$120 upfront: \$35.88 less, or about 23%. The saving is already in the annual price.

Will my old messages move?

A new subscription does not move old messages or cancel another provider. Ask for a separate migration plan before switching your email.

How do renewals and cancellation work?

Subscriptions renew for the selected term until canceled under the checkout terms. Annual plans are a 12-month commitment. Review deadlines and refund eligibility before payment.

What is separate from my email plan?

Domain registration, hands-on setup, migration, ongoing administration and paid Copilot. We discuss scope and pricing before additional service work.

Where do I manage my purchases?

Sign in to your ID360 account for products, setup status, billing and renewals. Microsoft orders are for US businesses; each person needs their own license.

[Choose your email plan](#)

[Open your ID360 account](#)

ABOUT THIS GUIDE

Original customer guide by ImpressionsDirect360. Plans and features checked October 2, 2026. Selected features only; availability, limits and rollout depend on the licensed product and Microsoft terms.

Microsoft plan details

ID360 support & service scope

Microsoft names and app icons belong to Microsoft. ID360 is an independent provider.